



MISSION ROLE

Lead Custodian

Job Family: Operations Team

Reporting Relationship: Responsible to the Facilities Maintenance & Custodial Manager

Role Summary: Lead one of the custodial shifts (day / night) to provide custodial services to support the ministries of Purpose Church.

What you'll do:

- Provide the custodial team with proper instruction, direction, and training as needed to perform daily duties.
- Coordinate and manage the activities of the custodial shift crews and collaborate with the other crew lead and maintenance personnel on schedules, workload needs, including monitoring emails, texts and voicemails (work cell phone), and the church facilities management system calendar.
- Practice proper safety and security measures while on campus.
- Ensures proper safe usage of supplies, chemicals, agents, and equipment through the training and development of crew members.
- Responsible for submitting work orders, requisitions, and supply orders when needed.
- Responsible for ensuring all buildings are unlocked/locked and alarm systems are disarmed/armed accordingly in conjunction with facility and ministry needs.
- Provide administrative support as directed by the Facilities Maintenance & Custodial Manager.

Commitments:

- Must make Purpose Church your home church and agree with the vision, mission, and value statements of Purpose Church.
- Must agree with and abide by the Statement of Faith and Church Practice of Purpose Church.
- Must align with the Culture Values of Purpose Church.

What you'll need:

- At least three years of custodial experience and one year of supervisory experience is preferred.
- Ability to lead and train custodial staff and to coordinate the work activities of others.
- Ability to operate cleaning equipment efficiently and identify when repairs may be needed.
- Comprehensive knowledge of facility MEP (Mechanical, Electrical, Plumbing) equipment operations.
- Bilingual (Spanish) is preferred.



- Ability to take direction and able to work with others on a team.
- Good physical condition and able to lift 50 lbs.