



## MISSION ROLE

Custodian

**Job Family:** Operations

**Reporting Relationship:** Responsible to the Facilities Custodial Manager and collaborates closely with the Lead Custodians.

**Role Summary:** Provide exceptional custodial support to Purpose Church ministries, ensuring cleanliness and safety.

### What you'll do:

- Room and Facility Preparation:
  - Meticulously clean, vacuum, dust, and mop floors prior to and after use.
  - Efficiently handle waste removal.
  - Skillfully arrange furniture according to facility guidelines.
  - Maintain organized storage rooms.
  - Ensure restrooms are maintained and cleaned regularly.
  - Prepare facilities for special events.
  - Assist in setup and takedown.
  - Ensure impeccable floor maintenance is maintained including carpet shampooing and extraction, when needed.
  - Ensure facilities are clean and equipment-ready.
- Campus cleaning responsibilities:
  - Execute window cleaning, pressure washing, and steam cleaning with precision, when needed.
  - Keep walkways and railings clean.
  - Pick up and dispose of any trash on the grounds regularly.
- Unlock and lock facilities and assist with providing access for authorized personnel and volunteers, when needed.
- Promptly report safety concerns and equipment issues.
- Practice proper safety and security measures while on campus.
- Provide assistance to the maintenance team as needed.

### What you'll need:

- Prior custodial experience is preferred, but not necessary.
- Ability to operate cleaning equipment efficiently.
- Ability to take direction and execute work assignments properly.
- Strong teamwork, collaboration, and attention to detail.
- Good physical condition and be able to lift 50 lbs.



**Commitments:**

- Must make Purpose Church your home church and agree with the vision, mission, and value statements of Purpose Church.
- Must agree with and abide by the Purpose Church Statement of Faith and Statement of Church Practices.
- Must align with the Culture Values of Purpose Church.

**Terms:**

- Part-time/hourly, non-exempt position, scheduled for up to 29 hours per week
- Eligible for Paid Sick Leave (PSL) in accordance with the Employee Ministry Handbook.

**About Purpose Church:** Purpose Church is over 155 years old and thriving! We are a non-denominational, multi-ethnic, multi-generational church located in a mid-urban setting in Pomona, a city in Los Angeles County, with a vision to see Everyone Everywhere Following Jesus! We have a long history of positive influence and impact in our city, the larger Inland Empire, and across the world. We are always looking for a great new addition to our dynamic, gifted, innovative, friendly staff and volunteers.